

Resident Summary

Parking

Version: 08/2007

Introduction

We recognise that parking is an important issue for many of our residents. That's why we will manage our parking areas effectively and enforce parking restrictions where they exist. In return we ask that you don't park on access roads or block other residents' driveways and keep to local parking arrangements.

For more information on parking, please refer to your handbook and tenancy or lease.

This summary applies to all residents with:

- Southern Housing Group Ltd,
- Southern Home Ownership Ltd.

Renting a parking space

On some of our schemes you can rent a parking space and receive a permit for a small charge. However, to do this you will need to have a clear rent account. There may also be a waiting list in areas where there is a shortage of spaces.

To find out more about renting a parking space or getting a parking permit, please call the Service Centre.

If you are a leaseholder who owns your parking space and you would like to rent it out to someone else, you should let us know who you are renting it to and what vehicle they have. If there are any problems with this arrangement, we may take action.

Parking restrictions

Parking restrictions do vary from scheme to scheme so you should contact the Service Centre for more information about your local area. In general, parking bays, driveways and garages are for parking permitted vehicles only. The types of vehicles which aren't allowed include:

- untaxed vehicles;

- unroadworthy vehicles
- commercial vehicles or caravans (unless you have our written permission);
- vehicles for sale (unless you have our written permission); and
- vehicles which you are repairing, unless they are minor repairs to your **own** vehicle.

Whatever the parking restrictions, you should always keep to them or you risk having your vehicle clamped, removed or legal action being taken against you.

Dealing with abandoned vehicles

Generally, an abandoned vehicle is a vehicle that's not wanted by its owner. It may also be in a poor condition, untaxed, vandalised, or left in the same place for several weeks.

Abandoned vehicles can make estates look unsightly, lead to crime and vandalism, pose a danger to your health and safety and even take up valuable parking spaces. Therefore whenever we are informed of an abandoned vehicle we will take swift action to remove it from our land.

We will work with local authorities and the police to remove abandoned vehicles. In some circumstances, they are allowed to remove them immediately. If your vehicle is removed by either the local authority or the police, you will need to contact them directly to make enquiries.

If we plan to dispose of a vehicle ourselves, we will put a prominent notice on it, warning that that it will be collected after a certain date. But we reserve the right to dispose of vehicles immediately if we believe they are an unacceptable risk to health and safety.

Reporting abandoned vehicles

To report a vehicle that has been abandoned on the Group's land, please contact the Service Centre and provide them with:

- the location of the vehicle;
- the make and colour of the vehicle; and

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- the registration number.

To report an abandoned vehicle on a public road, please contact your local Environmental Services Department directly.

Further information

If you would like any more information on this or any of our other policies please contact us using the details on the next page.

Owner of the version: PST

Date of next review: TBC

Contact us

If you live anywhere in the UK except the Isle of Wight, phone us on **0300 303 1771**

If you live on the Isle of Wight, phone us on **0300 303 1772**

All residents

Service Centre opening hours
8am to 8pm, Monday to Friday

Email us at

service.centre@shgroup.org.uk

Write to us at **Service Centre,**
Southern Housing Group,
PO Box 643, Horsham RH12 1XJ

Visit our website at

www.shgroup.org.uk

For help with translations, or if a large type, Braille or audio summary would be useful, please contact the Service Centre.

Arabic

لمساعدتك في الترجمة يرجى الاتصال بمركز الخدمة على هاتف 0300 303 1771.

Bengali

অনুবাদ সাহায্য পেতে হলে সার্ভিস সেন্টারে 0300 303 1682 নম্বরে ফোন করুন।

French

Si vous souhaitez recevoir de l'aide avec vos traductions, appelez le 0300 303 1771.

Somali

Wixii ah caawimo turjumaan ka soo wac Xarunta Adeegga telefoonka 0300 303 1771.

Spanish

Si necesita que le ayudemos con alguna traducción, llámenos al 0300 303 1771.

Turkish

Tercüme konusunda yardım için 0300 303 1683 'den Hizmet Merkezi'ni arayın.